

<b>Risk Assessment – COVID-19 (v3.4)</b>	<b>28/03/2022</b>	<b>Avonwood Primary School</b>
<b>Responsible Person</b>	Chris Jackson, Head Teacher	
<b>Other Persons Involved</b>	Senior Leadership Team, Executive Business Manager, Site Team	
<b>Guidance Material Considered</b>	<ul style="list-style-type: none"> <li>• DfE – <a href="#">Schools coronavirus (COVID-19) operational guidance (from Step 4) (Feb 22)</a></li> <li>• DfE – <a href="#">Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak</a> (Feb 22)</li> <li>• DfE – <a href="#">Protective measures for holiday and after-school clubs, and other out-of-school settings during the coronavirus (COVID-19) outbreak</a> (Feb 22)</li> <li>• DfE – <a href="#">Safe working in education, childcare and children’s social care</a> (20 July)</li> <li>• PHE – <a href="#">COVID-19: cleaning in non-healthcare settings outside the home</a> (19 July)</li> <li>• DfE Asymptomatic Testing Procedures and Guidance – available through the <a href="#">DfE portal (secondary)</a> and <a href="#">DfE portal (primary)</a></li> <li>• DfE - <a href="#">Schools COVID-19 operational guidance (publishing.service.gov.uk)</a> (Feb 22)</li> </ul>	

<b>Details</b>	<b>DFE Coronavirus Helpline 0800 046 8687</b>
<p>A risk assessment covering school/setting operation <a href="#">from September 2021</a></p> <p><b>A revised system of control measures is in effect</b></p> <ol style="list-style-type: none"> <li>1. Ensure good hygiene for everyone.</li> <li>2. Maintain appropriate cleaning regimes.</li> <li>3. Keep occupied spaces well ventilated.</li> <li>4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.</li> </ol> <p>The symptoms of COVID-19 are a new and continuous cough, or a high temperature, or a loss of or change in a person’s normal sense of taste or smell</p>	

Hazard	Who is at Risk	How Can the Hazards Cause Harm	Control Measures Currently in Place
Infection Control (people)	Staff, Pupils, Visitors	Staff contracting COVID-19	<ul style="list-style-type: none"> <li>• Staff who are required to quarantine having recently visited a county outside the <a href="#">common travel area</a> will not come into school</li> <li>• Any staff member with symptoms of COVID-19 is advised to test before arriving at school, if they have access to a test.</li> <li>• Where an LFD test returns a positive result the staff member should follow guidance and self-isolate, arranging a PCR test if possible.</li> <li>• Anyone having to go home will be encouraged to not use public transport where this is applicable</li> <li>• Where a PCR / LFT test returns a positive result: <ul style="list-style-type: none"> <li>○ The staff member must notify the school of the test result immediately</li> <li>○ The staff member should self-isolate in line with self-isolation guidance</li> <li>○ The school will review the case against the Group guidance on <i>COVID-19 and ARMS</i>.</li> </ul> </li> <li>• If the PCR test result is negative the staff member can return to school when they feel well enough to do so.</li> <li>• Any fully vaccinated staff identified as close contacts of a positive case are advised to carry out a PCR test and are also advised to carry out an LFD test each day prior to attending work.</li> </ul>
		Pupils contracting COVID-19	<ul style="list-style-type: none"> <li>• Any pupil with symptoms of COVID-19 is told to self-isolate and undertake a LFT / PCR test. The pupil/parents are instructed to notify the school of the test result. A negative test result means the pupil can return to school.</li> <li>• Anyone having to go home will be encouraged to not use public transport where this is applicable</li> <li>• Clinically extremely vulnerable pupils can attend unless under specific medical advice not to do so</li> <li>• Pupils/children who are required to quarantine having recently visited a county outside the <a href="#">common travel area</a> must not come into school</li> <li>• Where an LFD test returns a positive result the pupil will self-isolate and be advised to arrange a PCR test, continuing to self-isolate if the result is positive.</li> <li>• In the event of a parent or carer insisting on a pupil who is a confirmed or suspected case of Covid19 attending school, the pupil will not be permitted attend for face-to-face lessons but will be expected to attend live lessons if well enough, for a period in line with the current self-isolating guidance.</li> </ul>
		Visitors	<ul style="list-style-type: none"> <li>• Visitors with confirmed cases of Covid19 will not be permitted to enter the school for a period in line with the current self-isolating guidance</li> </ul>
Suspected / confirmed case in school	Staff/ pupils	Potential contamination of surfaces and for person to person spread	<ul style="list-style-type: none"> <li>• Pupils with symptoms are isolated in a dedicated room with an open window if possible. Any rooms used will be cleaned once they have left.</li> <li>• Cleaning and disinfection of the area is carried out in accordance with DfE guidance <a href="#">COVID-19: cleaning of non-healthcare settings</a></li> </ul>
		Operational practices in place	<u>Good Hand and Respiratory Hygiene</u>

<b>Infection Control (practices)</b>	Staff, Pupils, Visitors	to minimise the risk of the spread of infection	<ul style="list-style-type: none"> <li>Hands are cleaned regularly by all pupils, staff members and visitors and soap and running water or hand sanitiser is readily available for this purpose.</li> <li>'Catch-it, bin-it, kill-it', promoted throughout school.</li> </ul>
			<p><u>Cleaning</u></p> <ul style="list-style-type: none"> <li>A cleaning schedule is in place with an emphasis on frequently touched surfaces</li> <li>Cleaning following confirmed/suspected case carried out in accordance with PHE guidance <a href="#">COVID-19: cleaning of non-healthcare settings</a></li> </ul>
			<p><u>Outbreak Management Plans</u></p> <ul style="list-style-type: none"> <li>Mechanisms are in place for the rapid deployment of enhanced control measures, e.g. face coverings, bubbles, should the school be advised to do so by a relevant body (central government, Local Director of Public Health)</li> <li>Covid contingency plan in place.</li> </ul>
<b>Infection Control (premises)</b>	Staff, Pupils, Visitors	Changes to or introduction of physical control measure to minimise the risk of the spread of infection	<ul style="list-style-type: none"> <li>The whole school is kept well ventilated in so far as the ventilation systems allow and whilst maintaining a suitable teaching and working environment.</li> <li>Mechanical ventilation systems are set to 'fresh air' mode where possible.</li> <li>Single room ventilation systems continue to operate as normal</li> <li>Windows are opened where possible, where temperature allows it, and where doing so does not create undue risks.</li> <li>Where no mechanical ventilation is provided, windows are fully opened at least at every break time to vent the room</li> <li>One way systems in place in key areas to prevent high volumes of parents congregating.</li> <li>In person events carefully considered on an event-by-event basis</li> </ul>
<b>Anxiety, stress and worry</b>	Staff, pupils (parents indirectly)	Those coming to work or school may be anxious, worried or stressed	<ul style="list-style-type: none"> <li>The workforce continues to be consulted in the development of this risk assessment and associated control measures</li> <li>This risk assessment and its findings have been shared with staff and published on the school website.</li> <li>Staff have access to Group's <a href="#">occupational health and counselling service</a></li> </ul>
<b>Failure to follow local rules</b>	Staff, Pupil, Visitors	Persons fail to follow local rules due to lack of awareness or persons who violate local rules	<ul style="list-style-type: none"> <li>All staff reminded of their duty to follow these control measures and to support staff or pupils who may fail to follow these in a constructive manner</li> <li>Transgressions will be escalated through existing behaviour/disciplinary arrangements</li> </ul>
<b>The school lapses in following national/ group</b>	Staff, Pupil, Visitors	Lack of awareness leads to failure to follow required controls	<ul style="list-style-type: none"> <li>Important updates/changes included in CEO's Heads Bulletins</li> <li>Regular key guidance updates issued by Group H&amp;S Manager</li> <li>Headteacher to ensure that all relevant guidance is followed and communicated to staff</li> </ul>

<b>guidelines and advice</b>			<ul style="list-style-type: none"> <li>• Senior Leaders keep themselves up-to-date with advice issued by, but not limited to, DfE, NHS, Department of Health and Social Care and PHE, and review this risk assessment accordingly</li> <li>• The LGB is kept informed on changes in guidance and school approach</li> </ul>
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Details of any additional control measures for consideration	Target for completion	Date of completion	Completed By
The use of CO2 detectors for identifying poorly ventilated spaces will be kept under review pending further information from DFE.	8/11/2021	01/12/2021	Barry Ellement & Jason Glister
Live assemblies temporarily paused. <i>(Note: Revoked 28<sup>th</sup> Feb 22)</i>	1/11/2021	1/11/2021	Chris Jackson
Enhanced messaging to staff – hand washing, ventilation, social distancing.	1/11/2021	1/11/2021	Chris Jackson
Staff requested to wear face coverings in communal spaces. <i>(Note: Revoked 28<sup>th</sup> Feb 22)</i>	1/11/2021	1/11/2021	Chris Jackson
Residential Trips reviewed in discussion with Public Health Dorset.	1/11/2021	1/11/2021	Chris Jackson
Parent Tours only conducted externally. <i>(Note: Revoked 28<sup>th</sup> Feb 22)</i>	1/11/2021	1/11/2021	Chris Jackson
Parents asked to wear masks and voluntarily LFT for live Christmas performances	1/12/2021	1/12/2021	Chris Jackson
Reduction in seating in the staff room to improve social distancing. <i>(Note: Revoked 28<sup>th</sup> Feb 22)</i>	1/12/2022	1/12/2022	Chris Jackson

<b>Assessment completed by:</b>	<b>C. Jackson</b>	<b>Date:</b>	28.03.22	<b>Date of next review:</b>	29.04.22
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